



Job Title: Residential Specialist, Weekend Full-Time

Who we are

Founded in 1903, Crittenton is a non-profit organization that provides maternal, family care and life skills services for girls and women who have experienced trauma. We're nationally accredited and guided by a trauma-informed model of care to make our clients feel safe, supported, and empowered. We exist to help every girl and woman who walks through our doors realize a better tomorrow. Our five core values that drive our service delivery are: Compassion, Respect, Inclusion, Accountability and Hope.

Working here

Crittenton employees, along with our community partners and volunteers play an integral part in our success. As a Crittenton employee, you will help to create positive outcomes, guiding clients toward a better path and helping them stay on it, even when the journey gets difficult.

Here are some of the many ways our employees help girls and women realize a better tomorrow:

- Building a foundation of self-esteem
- Creating stable, sustainable family units
- Ensuring healthy delivery and baby
- Overcoming trauma to achieve self-sufficiency
- Keeping mothers and children together
- Facilitating positive future outcomes

Working at Crittenton provides you with the opportunity to make a difference in the lives of girls, women, and children in a unique working environment. Benefits include complimentary meals during your shift and many opportunities to attend valuable training to enhance your personal and professional development.

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General Description of Duties:

Residential Specialists are responsible for supporting clients in remaining compliant to service plan as agreed upon by Treatment Team. The Residential Specialist will work with and carry out directions from Treatment Team to best meet client needs as outlined in that plan.

Line of Authority:

The Residential Specialist reports directly to the Residential Director.

Job Classification:

Full time, non-exempt

Specific Duties and Responsibilities:

- Work schedule is Saturday 7AM-11PM, Sunday 7AM – 11PM and Tuesday 1PM-9PM
- Participates in weekly Treatment Team clinical meetings to assist in development, implementation and revision of individual treatment plans; monitors progress toward treatment goals
- Works with the client on a day-to-day basis using professional judgment and discretion to implement the team-determined Treatment Plan
- Counsels and supports clients around issues of daily living to include, but not limited to chores, relationships, activity involvement, parenting and healthy pregnancy within area of expertise and limits of credentials; assures procurement of additional services as needed
- Consults and cooperates with community systems with the focus on attaining treatment goals
- Provides direct care for the clients' children in client's absence
- Organizes and supervises individual and group chore programs; conducts daily room and chore checks to ensure satisfactory completion
- Ensures clients follow program guidelines, rules and regulations at all times.
- Responds to clients' medical symptoms and/or needs by following clinic instructions, administering medication, transporting and escorting into the hospital.
- Intervenes in problem behaviors by utilizing crisis intervention and redirection skills
- Documents all activities occurring and any new information disclosed on a client-by-client basis each shift, maintaining client and program records in accordance with applicable standards and regulations, grant requirements, etc.
- Provides supervision of clients in dining hall during meals
- Transports clients in agency vehicles to various appointments, court proceedings, etc.
- Participates in a minimum of 24 hours of continuing education activities annually
- Attend meetings as appropriate and meet regularly with supervisor to exchange pertinent information and receive supervision
- Works with supervisory assistance evaluating possible courses of conduct and making decisions where there is no opportunity to seek supervisory assistance
- Works together as a team with other Direct and Non-Direct Service staff
- Maintains professional ethics as outlined in the NASW code of ethics
- Other duties as assigned

Minimum Qualifications/Requirements:

- Experience in residential care, childcare, or related human services area
- Experience and strong desire to work with adolescent mothers and their children
- Strong interpersonal and organizational skills with a customer-focused attitude
- Ability to be sensitive to and understanding of the unique needs of the client population served
- Ability to read and comprehend information regarding independent living, parenting, pregnancy and childbirth
- Excellent customer service skills
- Must have clean driving record and valid driver license
- Must be able to work as part of a team
- Must be available to work Saturdays and Sundays 7AM-11PM and Tuesdays 1PM-9PM

- Must be CPR certified within 30 days of hire
- Commitment to Crittenton mission, goals and values

Education:

Bachelor's Degree in Human Services or related field and at least six months of experience in residential care.

How to apply: Email a cover letter and resume to alee@fcsnc.org

Crittenton is an Equal Opportunity Employer.